

Title:	How to check and export access record from HCP	Version:	v1.0	Date:	7/27/2022
Product:	Door station, HCP			Page:	1 of 5

Preparation

1. This guide takes

Туре	Model	Version
Platform	HCP	V2.2
Door station	DS-KD8003-IME1	V2.2.56_220607

2. Note: this guide is also available for all access products, like Terminal, Access controller etc.

How to check and export access record from HCP

Method 1: On web client

1) On web client: under ACCESS CONTROL -> REAL-TIME MONITORING: there is the authentication's record with card No. but the record cannot be exported.



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Method 2: On web client

On Web client: Under ACCESS CONTROL->DEVICE RECORD DATA RETRIEVAL: record can be export but the record is only for device' status, there is no authentication's record.

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Entry & Exit Counting	All record types are selected.								
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Method 3: On web client

1) Web client: under NORMAL EVENT AND ALARM: add the door event for KD8003, after saving and swiping the card, in record there is authentication's record, but there is no card No..



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2) Saving then swiped the card, there is access record and export:

HikCentral Professional	Web Client Resource Management Video	intecom	Acce	s Control	Event and	Alarm 4	θ×		Ø		Managemen	t admin	î
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Method 4: On control client

In control client (HCP APP): under ACCESS CONTROL RETRIECAL: in this record there is the authentication's record with card No. and can be exported.



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Method 5: on control client (HCP APP)

In control client (HCP APP): under MONITORING: same as real-time monitoring on web client, there is the authentication's record but cannot be exported.

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