

How to add user and issue card on Villa Door Station

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Preparation

1. This guide takes		
Туре	Model	Version
Door station*2	DS-KV8413-WME1(B)	V2.2.3_200805

As examples to introduce add user and issue card on Villa Door Station.

2. SADP tool v3.0.4.2build20200808

How to add user and issue card on Villa Door Station

1. 1. Enter the device web configuration by SADP tool

Search for online devices by SADP tool, and log into the door station, enter 1) username and password, and go to the web configuration.

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2. Add users and issue cards on Villa Door Station

 Choose the door station, go to configuration, choose the User → Add, and add persons and cards. Fill in the Basic information of the Person and choose the Add Card option.



2) Choose the **Read** option, put your card on the villa door station card reader module, wait a second, the card number will be read. At last, choose OK.

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3) When we complete the info, you will see the results as shown below, you can delete person by **Delete** or do user management by the **Operation** option.

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